

The Manor (United Methodist Manor of the Pee Dee), a non-profit Continuing Care Retirement Community, located at 2100 Twin Church Road, Florence, SC, is seeking a new CEO/President to assume leadership in late 2025, upon retirement of the current CEO. The Manor, founded in 1982, is dedicated to providing residents with the highest quality housing, health care, services and amenities to support an independent, worry-free retirement. The Manor is located on an 87-acre campus offering patio homes, IL apartments, AL apartments, memory care (Alzheimer's/dementia), health care, home health care, respite care, and rehabilitation services. See, [www.themanorseniorliving.com](http://www.themanorseniorliving.com)

The CEO will work closely with, and report directly to, the Board of Trustees. The CEO is expected to provide visionary leadership, strategic direction, and operational oversight to advance The Manor's mission, strategic vision, and organizational goals and objectives. The CEO will oversee and collaboratively lead the corporate management staff and more than 200 dedicated employees. Above all, the CEO must have a passion for, and dedication to, our senior population.

The successful candidate will have a Bachelor's degree (Master's preferred) in health care administration, gerontology, business management, or related fields, and ideally, a minimum of ten years' senior management experience in continuing care facilities. The candidate will have a dual license in SC, or be able to obtain same in a minimal amount of time. She/he will demonstrate in-depth knowledge of regulatory requirements and best practices in senior living operations. Knowledge of and experience in working with the SC Department of Public Health is preferred.

The candidate should possess experience in marketing and sales, providing leadership and vision to the sales team in creating and implementing an annual strategic plan with focus on increasing census, collateral and advert development, and community outreach. Experience in oversight of a foundation and giving program is preferred. The candidate must have a proven record of work with a non-profit board and experience in providing recommendations to the board in areas of growth and strategic vision.

The candidate must have experience in financial management, budget processes, and be able to assist the Board in financial oversight and planning. The CEO will be expected to demonstrate leadership over a diverse workforce and be able to lead the management team in personnel recruitment and retention. Excellent inter-personal skills with residents and staff is required.

A full resume, including references, with a short cover letter, should be sent to Art Justice at [ajustice@turnerpadget.com](mailto:ajustice@turnerpadget.com). Any questions or request for additional information should be by email only. The Board will begin the review process by early May 2025.